

**SRHS Parent School Support Committee (PSSC)**

**October 3, 2023**

**Attendees:** Lori-Ann Lauridsen (Principal), Joan Babineau, Sarah McClelland, Mindy McCandless, Christina Douglas, Janet Colpitts, Vicky Thomas, Julia Mitton, Andrea McAllister, Cara Seeley, Vanessa Coggan, Mary McNair, Judy Freeze

**Regrets:** Lara Robnson, Beth Nixon

**Chair:** Lori-Ann Lauridsen

**Notes:** Judy Freeze

<b>TOPIC</b>	<b>DETAILS/DECISIONS</b>	<b>ACTION ITEMS</b>
Welcome	Lori-Ann welcomed the membership to the first meeting of the 2023-2024 SRHS PSSC Committee. Roundtable of introductions by all members. Beth Nixon – DEC PSSC Representative	
<b>New Business</b>		
Voting on PSSC Chair and Secretary	Andrea McAllister offered to act as chair of the committee and Judy Freeze offered to be secretary. All members were in support.	
Committee Norms	The committee discussed expectations for meeting practices. Agreement to the 5 parameters identified in the agenda. Reminder that agenda items are to be school-wide items, not specific to a student or staff. Please raise those items directly with school administration.	
PSSC Documents & Paperwork	<ul style="list-style-type: none"> <li>• Lori-Ann reviewed the material provided to each member.</li> <li>• Members completed sign-up form.</li> </ul>	
Principal’s Report	<p>a. Overview of student and teacher numbers shared. Increase in student population to 734 students from June enrolment number of 699. This number includes students enrolled at Compass (Alternative Learning site). There are 44 teachers (45 for second semester), 19 EAs, 1 FTE Librarian, 2 FTE Admin Assistants, 5.5 FTE Custodians, 2 FTE Vice Principals and 2 FTE Guidance.</p> <p>b. School Improvement Plan (SIP) – focus areas will be 1. Rigor &amp; Academics and 2. Behaviour (Students feeling safe at school). 4 staff from SRHS are on the committee. The upcoming PD day on Oct 13 will be focused on the SIP. Additional information to be provided at the next meeting.</p> <p>c. Student Council – elections just held and representatives are getting acquainted with</p>	<p>Agenda item for November meeting – Update on SIP</p> <p>Ensure SC rep invited to Nov 14 meeting</p>

	new roles and responsibilities. A rep will be invited to the PSSC meetings to share updates.	
Budget	<ul style="list-style-type: none"> <li>• PSSC has a budget of \$1644</li> <li>• Parameters of what items are eligible expenses can be found in resource material provided.</li> <li>• Decision required by December 2023</li> <li>• Previous years funds have been used to support the purchase of a projector/trolley, printer for large signs (2022), presentation for parents (2021)</li> <li>• Open discussion on ideas/suggestions for funds.</li> <li>• Members identified that it would be helpful to hear from staff on need areas</li> </ul>	Lori-Ann will reach out to staff for input and share back to committee
Added Item – Opportunity for Volunteers at SRHS	<ul style="list-style-type: none"> <li>• Members identified an interest in becoming more involved in school</li> <li>• Joan shared there is a volunteer information package available. She reviewed requirements for volunteering.</li> <li>• Office Admin keeps a list of volunteers and reaches out when there is a need.</li> </ul>	<p>Andrea offered to support coordination of volunteers as chair of committee.</p> <p>Lori-Ann will ask staff on how best volunteers could help in the school and include call out for volunteers in the next Oct Newsletter.</p>
Added Item – “Reality Check” Event	<ul style="list-style-type: none"> <li>• Julia and Vanessa shared information on an event being planned for the Spring.</li> <li>• “Reality Check” is an interactive workshop for students that allow them to develop a greater understanding of the concepts of employment and budgeting. Allows opportunity for informational interviewing, exploring jobs/salaries, costs of daily living.</li> <li>• Targets gr 10 curriculum but would be valuable for all high school students.</li> <li>• Planning committee underway but may be looking for volunteers for the actual event.</li> </ul>	
Added Item – Post-Secondary Fair	<ul style="list-style-type: none"> <li>• Scheduled for November 9</li> <li>• 36 post-secondary institutions and 4 schools scheduled to participate.</li> <li>• Targeted for Gr 11 &amp; 12</li> </ul>	
Next Meeting date	<b>November 14, 2023, 6:30 – 7:30pm</b>	Members to submit an agenda items to Andrea